CIEE Amman, Jordan

Course title: Organizational Internship
Course code: INSH 3801 AMJO
Programs offering course: Middle East Studies
Language of instruction: English
U.S. semester credits: 3
Contact hours: 45
Term: Fall 2020

Course Description

The Internship Program gives students hands-on experience with local, regional or international organizations and businesses within the Jordanian context. Students will be exposed to the complex developmental, social, political and business fabric of Jordan and will gain valuable work experience. The objective of this course is for students to place their work experience into the broader context of professional development and development in Jordan.

Learning Objectives

By completing this course, students will:

- Examine a new/different cultural environment and work context that is different from previous job experiences
- Analyze the grassroot practicalities of Jordan, in the field of host institution
- Implement best practices to adjust, comprehend and overcome challenges at the new work environment
- Examine topics related to development, refugees and aid cycle in Jordan
- Analyze the NGO, IGO and Private Funding that goes into Jordan through the host organization as a case study

Course Prerequisites

Students must apply for and be accepted to do an internship with an organization. CIEE pre-approved list will be provided to students during the orientation week. Students are required to contact course instructors should they secure an internship with an organization that is not listed.
Methods of Instruction

The main part of the course is the practicum, which is monitored by the CIEE instructors through office hours, check-ins and follow up with the internship on-site supervisor. Students are encouraged to consult with the instructors regarding issues or concern related to the internship.

In addition, the class meets bi-weekly for guest lecturers, planned site visits and discussions on topics related to development in Jordan. At least one site visit that is put together to provide a practical insight into donor/host organizations and their efforts put to support Jordan.

Guest speakers and site visits will be announced upon confirmations from the host/guest.

Assessment and Final Grade

1. Internship Performance Evaluation by Supervisor 30%
2. Three Reflective Journals 20%
3. Final Project Presentation 15%
4. Final Project Report 20%
5. Class Participation 15%
   TOTAL 100%

Course Requirements

Internship Performance Evaluation by Supervisor

Practicum – minimum 110-120 hours/ 13 weeks for the semester class and one-on-one meetings. Students should keep their own log of hours worked for verification by their internship supervisor at the end of the semester. Students are also required to obtain from their supervisor an internship evaluation, which will be sent to each supervisor by CIEE before the end of the semester. It is the student’s responsibility to make sure that their on-site supervisors have submitted their evaluation.

Three Reflective Journals
Over the course of the semester, prompts will be initiated by the course lecturer. These prompts are meant to trigger a thoughtful reflection on a relative work experience, class reading or a site-visit. The journal should be 700-1000 words (Double spaced).

Final Project Presentation
Final Project Report

Maximum 3000 words report on organizational development plan – this paper is written as a professional report outlining the development plan of the Non-Governmental Organization (NGO) you are planning to start in Jordan. This NGO can be an international, national or royal NGO that is working on an issue/s related to development. The idea of the NGO can be related your internship or your interest: i.e., water, environment, health, adolescent empowerment, business development, economic development, etc. The instructors must agree to the group idea before developing the plan and will provide a step-by-step guidelines and guidance on the final project and paper. The final report should not exceed 3000 words of content (also double spaced – Executive Summary to conclusion).

Students are also required to present their organization in front of the class as well as a committee the represents different stakeholders.

Class Participation

Meetings with the instructors will include 2 meetings. The first one is a one-on-one meeting to check the students are doing in their internships and the second one will be a group meeting regarding the group project to provide feedback.

Attendance

Attendance will be taken regularly. After your second absence you will lose 5% from your final grade per absence. Part of the class participation grade will be the working hours log; a google drive will be used for tracking the internship working hours. Please refer to your handbook for attendance policy.
N.B. Course schedule is subject to change due to study tours, excursions, or local holidays. Final schedules will be included in the final syllabus provided to students on site.

Weekly Schedule

Week 1
Class: Introduction to the Internship Course and Setting Goals

• Review of syllabus
• Setting SMART Internship Goals
• Expectations and challenges
• Check-in regarding placements
• General Discussion on Development in Jordan

Readings:


Week 2
Class: Refugees in Jordan: An Introduction

Reading:

• Chatelard, Geraldine. (2010), Jordan: A Refugee Haven, Migration Policy Institute at: https://www.migrationpolicy.org/article/jordan-refugee-haven
• The Syrian refugee issue in light of other refugee issues in Jordan: https://www.theatlantic.com/international/archive/2013/11/how-do-you-rank
Week 3
Class: Guest Speaker: NGOs, Funding Dynamics, Trends, and Donor Agencies

This class will address issues related to types of project, fields that matters to do

Readings:


First Journal Response Due by 11:59pm

Based on your initial experience with your host organization so far; thoughtfully c

- Focus area of interest
- Potential learning prospects – professionally and culturally
- Anticipated challenges and ways to overcome

Week 4
Class: The Case Study of Syrian Refugees: The Social and Economic Impact

Readings:


Week 5
Class: Guest Speakers: Jesuit Refugee Service (JRS) Volunteers and Beneficiaries
Please visit the JRS website to learn about their work in Jordan

http://en.jrs.net/recruitdetail?cid=103

Week 6
Class: Guest Speaker: International Rescue Committee - IRC

The case of Syrian Refugees Crisis: from Emergency Response to Development

Reading:

- International Rescue Committee (IRC) https://www.rescue.org/country/jordan

Second Journal Response Due by 11:59


Week 7
Class: Site Visit:

Ministry of Planning/USAID/UNDP/Ministry of Foreign Affairs and Expatriates

TBD depending on approvals

Readings:

Note: these readings will be updated according to the site visit

- The Foreign Affairs Budget, by the Project on the Middle East Democracy.
- Ministry of Planning: Jordan’s Foreign Aid Reports http://www.mop.gov.jo/
Third Journal Due by 11:59

Internship in Action! You need to submit 3-5 photos of you in action

Week 8
Class:  Discussion and Class wrap up: Development in Jordan, where to?

Final Presentations

Final Paper Due by 11:59pm

Readings

  https://www.jstor.org/stable/27648240?seq=1#page_scan_tab_contents
• Jordan is Sliding Toward Insolvency by Kirk H. Sowell
  http://carnegieendowment.org/sada/63061

Course Materials
Readings

Chatelard, Geraldine. (2010), Jordan: A Refugee Haven, Migration Policy Institute Available at: https://www.migrationpolicy.org/article/jordan-refugee-haven
After the Deportation: How Jordan Left Sudanese Refugees to Death and Separation https://www.7iber.com/politics-economics/after-the-deportation/
International Rescue Committee (IRC) https://www.rescue.org/country/jordan
Ministry of Planning: Jordan’s Foreign Aid Reports http://www.mop.gov.jo/DetailsPage/PartnersAndReportsOfExternalAssistance
  https://www.jstor.org/stable/27648240?seq=1#page_scan_tab_contents

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