CIEE Prague, Czech Republic

**Course title:** Communicative Czech Language  
**Course code:** CZEC 0001 PRAG  
**Programs offering course:** Summer Central European Studies, Summer Communications, New Media, and Journalism, Summer Psychology  
**Language of instruction:** Czech  
**U.S. semester credits:** 1.00  
**Contact hours:** 15.00  
**Term:** Summer Session II 2020

**Course Description**

This course is designed for students who have little or no previous knowledge of the Czech language and who want to learn basic communication skills in Czech while studying in Prague. This language course provides the linguistic tools necessary for students to make themselves understood and to enable them to gain a better understanding of the way of life in the Czech Republic, focusing vocabulary and phrases needed for basic everyday communication, including shopping, restaurants, asking for directions and others. Successful communication is the main goal.

**Learning Objectives**

By completing this course, students will:

- Acquire the following knowledge and language skills:
  - Listening: Student can understand familiar words and very basic phrases, when people speak slowly and clearly.
  - Reading: Student can understand familiar names, words and very simple sentences, for example on menu, signs, etc.
  - Spoken Interaction: Student can interact a simple way provided the other person is prepared to repeat or rephrase things at slower rate of speech and help him/her formulate what he/she is trying to say.
  - Writing: Student can fill in forms with personal details; for example entering their name, nationality and address and a hotel registration form.

**Course Prerequisites**

None

**Assessment and Final Grade**

1. Quizzes 20%  
2. Final Exam 40%  
3. Homework 20%  
4. Active Participation in Class & Activities 20%  
TOTAL 100%

**Course Requirements**

**Quizzes**

**Final Exam**

**Homework**

Oral and written exercises, dialogues, etc. assigned for each class meeting.

**Active Participation in Class & Activities**
Participation is valued as meaningful contribution in the digital and tangible classroom, utilizing the resources and materials presented to students as part of the course. Meaningful contribution requires students to be prepared in advance of each class session and to have regular attendance. Students must clearly demonstrate they have engaged with the materials as directed, for example, through classroom discussions, online discussion boards, peer-to-peer feedback (after presentations), interaction with guest speakers, and attentiveness on co-curricular and outside-of-classroom activities.

**Attendance**

Regular class attendance is required throughout the program.

If you will miss a class for any reason, notify the Program Coordinator and your instructor beforehand via Canvas. You are responsible for any materials covered in class during your absence, and except in the specific cases listed below, credit will not be granted for missed assessments.

Excessive absences will result in a notification letter, and finally a warning letter, sent to you and your home school, based on the following:

<table>
<thead>
<tr>
<th>% of course hours missed</th>
<th>Number of CIEE classes</th>
<th>Minimum penalty</th>
</tr>
</thead>
<tbody>
<tr>
<td>Up to 10%</td>
<td>One to Three 90-min. classes; or One 180-min. class</td>
<td>No penalty</td>
</tr>
<tr>
<td>10% - 20%</td>
<td>Four 90-min. classes</td>
<td>Written notification* to the student, followed by a warning letter to the student and home school; 3% reduction in the final grade</td>
</tr>
<tr>
<td></td>
<td>Five 90-min. classes</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Two 180-min classes</td>
<td></td>
</tr>
<tr>
<td>More than 20%</td>
<td>Six 90-min. classes; or Three 180-min. classes</td>
<td>Automatic course failure, and possible expulsion with notification to the home school</td>
</tr>
</tbody>
</table>

* The notification letters are intended to ensure that you are well advised in advance of any potential for failure or dismissal, so that you can take steps to avoid this.

As the table shows, **missing more than 20% of any class (e.g., due to undocumented illness, travel delays, flight cancellations, over-sleeping, etc.) results in automatic failure of the course.**

If you miss an assessment in class due to an absence, you will be able to make it up in the following instances:

- You provide a relevant doctor's note from a local medical professional to your Program Coordinator within 24 hours of your absence (a scan or photograph sent via e-mail are acceptable)
- A CIEE staff member verifies that you were too ill to attend class.
- You provide evidence of a family emergency to your Program Coordinator.
- You have an approved absence related to the observance of a religious holiday from the Academic Director based on a request submitted before you arrived onsite.

Please note: Absences incurred due to documented illness, documented family emergency or the observance of a religious holiday approved before arrival onsite do not count towards the total of absences. Students may self-certify one absence due to illness without providing a doctor's note as long as they notify the Program Coordinator within 24 hours of their absence by e-mail or a text message.

**Other attendance-related policies**

If you transfer from one CIEE class to another during the Add/Drop period, you will not be considered absent from the first session(s) of the new class provided you were marked present for the first session(s) of the original class.

If you are over 15 minutes late for a class, the instructor is required to mark you absent.

In case of class conflicts (irregularities in the class schedule, including field trips and make-up classes), always contact the Academic Department to decide the appropriate course of action.

Please remember to track your attendance on the Canvas Course Sites and report any errors in the record to the Academic Department within one week of the discrepancy date, as later claims may not be considered.

These attendance rules also apply to any required co-curricular excursion, activity, or event, and to for-credit internships.

CIEE staff does not manage absences at partner institutions providing direct enrollment classes (FAMU, ECES and
FSV), but they have similar attendance policies and attendance is monitored there. Grade penalties may result from excessive absences.

\textit{N.B. Course schedule is subject to change due to study tours, excursions, or local holidays. Final schedules will be included in the final syllabus provided to students on site.}

\textbf{Weekly Schedule}

\textbf{Week 1}

\textbf{Class:} \\

\textbf{Day 1}

\begin{itemize}
  \item I´ll have … (How to order in a restaurant)
  \item Numbers 0-20
  \item Survival Czech: Hi. Please. Thank you. You´re welcome. Do you speak English?
  \item Pronunciation I
\end{itemize}

\textbf{Week 2}

\textbf{Class:} \\

\textbf{Day 2}

\begin{itemize}
  \item I´ll have … (How to tip in a restaurant)
  \item Numbers 20-199
  \item Survival Czech: Check, please. Split the bill, please. Do you accept credit cards?
  \item Pronunciation II
\end{itemize}

\textbf{Day 3}

\begin{itemize}
  \item In a taxi (How to get home safe and sound)
  \item Survival Czech: left, right, straight, stop, here
  \item Numbers: 200-1000
  \item Pronunciation III
\end{itemize}

\textbf{Day 4}

\begin{itemize}
  \item On a tram (How to avoid paying a fine when you do not have your tram pass on you.)
  \item Survival Czech: Sorry. I am a student studying at CIEE. I left my tram pass at home.
  \item Pronunciation IV
  \item Quiz 1
\end{itemize}

\textbf{Week 3}

\textbf{Class:} \\

\textbf{Day 5}

\begin{itemize}
  \item Where is …. ? Tourist places in Prague, Public Transportation
  \item Survival Czech: tram stop, metro station, airport, pharmacy, restaurant, police,
  \item Pronunciation V
\end{itemize}

\textbf{Day 6}

\begin{itemize}
  \item Do you have …? (How to shop: Grocery store/Farmers market)
  \item Survival Czech: No, thank you. That is all. How much is …?
\end{itemize}

\textbf{Day 7}

\begin{itemize}
  \item Emergency
  \item Survival Czech: shock, pulls, breath
  \item Quiz 2
\end{itemize}

\textbf{Week 4}

\textbf{Class:} \\

\textbf{Day 8}

\begin{itemize}
  \item What is the weather like? (Small talk)
\end{itemize}
Day 9

- Review

Day 10

- Final exam, Feedback

Course Materials

Readings

Czech-English, English - Czech Dictionary

Czech Summer 2016

Supplementary reading

handouts